

Take-Off Engineer

Join our team and experience all that Robert A. Bothman Construction has to offer!

It's fun to work at a company where people take pride and truly believe in what they're doing. At Bothman, we're committed to bringing passion and superior customer focus to all of our innovative construction projects. Although we work hard, and we're serious about what we do - we care deeply about our employees and like to have a good time too. In fact, our core principal is **Quality People and Quality Projects**™. Here's a glimpse of some of the coolest projects we've worked on: Avaya Stadium (Home to the San Jose Earthquakes), the Mountain Winery in Saratoga, San Jose State University Event Center, Cupertino City Center Park, the Haunted House at the Santa Cruz Beach Boardwalk and the Guadalupe River Park to name a few. If a career at Bothman Construction sounds interesting to you, please read on!

We are seeking an *experienced Take-off Engineer* to perform miscellaneous estimating duties to assist estimating staff in preparation of project estimates.

Responsibilities:

General responsibilities include, but are not limited to:

- Perform quantity take-offs and manage scope and statements.
- Attend estimating meetings.
- Assist with affirmative action good faith efforts as required.
- Make phone calls as required to obtain bidding status of Primes and subcontractors prior to bid day.
- Meet with project owners and/or Senior Estimators to review job conditions for private estimates.
- Solicit sub-contractor and material pricing and copy/send bid information as required.
- Assist staff in determining equipment needs, solicit pricing, and calculating labor estimates.
- Attend pre-bid meetings.
- Assist in review of subcontractor quotes prior to bid.
- Assist Coordinator with bid day preparation, delivering bids, and posting bid results and communicating results to subcontractors as necessary.
- Assist with sub-contractor and supplier database management.
- Assist with updating material and subcontractor sources.
- Attend in-house pre-construction meetings, seminars, and training programs.
- Enhance relationships with customers and manufacturer-suppliers
- Maintain effective communications with internal & external customers.

Preferred Qualifications

- Industry experience in public works, school construction and track and sport field construction
- BS or BA degree preferably in Civil Engineering or Construction Management from an accredited college.
- Minimum two years' experience in Earthwork, Concrete and Utility takeoff.
- Computer literate in Excel, Word, Microsoft Project, AGTEK.
- Basic understanding of AutoCAD.
- Ability to work in pressure environment and to meet deadlines.
- Strong communication skills both written and verbal.



- Knowledge in the general construction industry.
- Possession of a valid Driver's License.
- Ability to work independently, as well as within a team
- Strong work ethic

Physical Demands and Work Environment:

- Performance of the required duties will require physical ability to climb permanent and temporary stairs, passenger use of construction personnel hoists, ability to climb ladders and negotiate work areas under construction
- Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus
- Performing this job requires use of hands to finger, handle, or feel objects, tools or controls, sit, talk and hear, stand, climb, balance, stoop, kneel, crouch or crawl
- Occasionally lift and/or move up to 75 pounds.
- While performing the duties of this job, the employee will work on-site at the construction work site where the employee is exposed to moving mechanical parts; high precarious places; fumes or airborne particles; outside weather conditions and risk of electrical shock. The noise in these work environments is usually moderate to very loud

We offer excellent benefits including medical, dental, vision, 401K and competitive salary. E.O.E.

About Bothman Construction

Robert A. Bothman provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Robert A. Bothman complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings.

Robert A. Bothman Construction is a full-service, family-owned construction and general engineering company with offices in California and Hawaii. Founded in 1978, we are a recognized industry leader offering a full complement of pre- construction and construction services for public, commercial, industrial and privately owned projects. Our expertise covers a wide range of construction and general engineering specialties including: Sports & Recreational Facilities, Educational Facilities, Site Development & Heavy Engineering, Structural & Architectural Concrete, Solar & Renewable Energy, Stormwater Management and RABcrete™ Pervious Concrete. We believe in providing exceptional value and service to all of our clients and believe that dedication and hard work is the key to unlocking our continued growth and success.

Our headquarters are located in Santa Clara, California.

To apply, please email your resume and cover letter to jobs@bothman.com