

## Warehouse Manager

Join our team and experience all that Robert A. Bothman Construction has to offer!

It's fun to work at a company where people take pride and truly believe in what they're doing. At Bothman, we're committed to bringing passion and superior customer focus to all of our innovative construction projects. Although we work hard, and we're serious about what we do - we care deeply about our employees and like to have a good time too.

In fact, our core principal is **Quality People and Quality Projects**™. Here's a glimpse of some of the coolest projects we've worked on: Avaya Stadium (Home to the San Jose Earthquakes), the Mountain Winery in Saratoga, San Jose State University Event Center, Cupertino City Center Park, the Haunted House at the Santa Cruz Beach Boardwalk and the Guadalupe River Park to name a few.

If a career at Bothman Construction sounds interesting to you, please read on!

### Job Description:

We are seeking an experienced Warehouse Manager, who will be responsible for coordinating all inventory, equipment repairs, and scheduling of equipment, tools, and yard materials.

### General responsibilities include, but are not limited to:

- Assist in opening the yard and warehouse in the morning and assists in dispatching materials and equipment accordingly.
- Manage and coordinate all RAB equipment and fleet maintenance and service.
- Manage daily log of tools, material and equipment going in and out of the yard.
- Manage small tool and yard material acquisitions as well as the relative equipment tracking and inventory system.
- Document all daily activities.
- Solicit and purchase construction materials from multiple vendors
- Manage all aspects of small tools and small equipment (purchase, parts, service, repair, etc.)
- Responsible for waste oil documentation (oil room). Responsible for organization and cleanliness of warehouse and yard.
- Evaluate all vendors periodically.
- Compile and analyze critical equipment data and make appropriate recommendations / for repair and new equipment purchases.

### Preferred Qualifications

- Minimum five years construction experience.
- Bilingual – English and Spanish.
- College degree preferred. Minimum high school diploma.
- Knowledge and experience in the concrete construction industry.
- Computer literate in Excel, Word, and Microsoft Project.
- Strong communication skills both written and verbal.
- Must possess a valid CA Driver's License



Robert A. Bothman provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Robert A. Bothman complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings.

### **About Bothman Construction**

Robert A. Bothman Construction is a full-service, family-owned construction and general engineering company with offices in California and Hawaii. Founded in 1978, we are a recognized industry leader offering a full complement of pre-construction and construction services for public, commercial, industrial and privately owned projects. Our expertise covers a wide range of construction and general engineering specialties including: Sports & Recreational Facilities, Educational Facilities, Site Development & Heavy Engineering, Structural & Architectural Concrete, Solar & Renewable Energy, Stormwater Management and RABcrete<sup>TM</sup> Pervious Concrete. We believe in providing exceptional value and service to all of our clients and believe that dedication and hard work is the key to unlocking our continued growth and success.

Our headquarters are located in Santa Clara, California.

To apply, please email your resume and cover letter to [jobs@bothman.com](mailto:jobs@bothman.com)